

SWINDON VILLAGE PRIMARY SCHOOL

Church Road | Tel: 01242 690016
Swindon Village, Cheltenham | Fax: 01242 690017
Gloucestershire | Email: admin@swindonvillage.gloucs.sch.uk
GL51 9QP | Website: www.swindonvillage.co.uk



Head Teacher: Mr G Mills BA Hons (QTS), NPQH

8th January 2026

Dear Parents,

As you will have seen on the news and weather updates, the cold snap is set to last a few more days, therefore I wanted to let you know in advance what our plans would be for the school if we were to get any snow.

The safety of our Staff, children and parents' is our top priority and as such there are 3 possible plans in place for this Friday and the rest of the Winter.

Option 1: Open as normal – if you don't hear from us, we will be open as usual. Please do not phone to check if we are open.

- Please make sure that your child wears suitable clothing to school, including suitable footwear. Children may be asked to take off their snowy/slushy shoes on entry to school therefore a change of footwear e.g. slippers...etc would be advisable.
- If there is enough snow and it is safe to do so, the children will probably have a 'play' in the snow therefore please bring in suitable clothing/change of clothes.

Option 2: Later Opening – we will aim to let parents know by 7:30am if there is a later opening

- Depending on the road conditions and safety of travel we may open, but later in the morning - A TEXT message will be sent for later opening.
- This will give more time to travel/walk to school.
- The later opening times will be 9:30am unless we stipulate differently to you.
- There will be **no** Drop and Go
- Terrapins will be open from 8:30am – 9:30am as Terrapin staff are able to walk in safely
- Again, if there is enough snow and it is safe to do so the children will probably have a 'play' in the snow therefore please bring in suitable clothing/change of clothes.

Option 3: School Closure

- In the event that it is not safe enough or that there is insufficient staff who are able to make it in we will be closed.
- Our Facebook Page and the Gloucestershire Schools Closure website will be updated <https://www.gloucestershire.gov.uk/closures>
- If we are able to, we will also TEXT parents to let them know – but this does depend on our ability to access our TEXT messaging service away from site.
- We will try wherever possible to give as much notice to parents. Ideally a decision will be made by 7:30am.

Many thanks

Mr. Mills
Head Teacher

Learning from each other – achieving together

